

**CANCER PREVENTION AND RESEARCH INSTITUTE OF TEXAS (CPRIT)
INTERNSHIP APPLICATION
HUMAN RESOURCES**

P.O. BOX 12097
Austin, Texas 78711
Ph: 512 463-3190 Fax: 512-475-2563
UPDATED: 04/28/10

NAME _____ SOCIAL SECURITY # _____ - _____ - _____
(Last) (First) (Middle)

TEMPORARY ADDRESS _____ APT _____

CITY _____ STATE _____ ZIP _____ PH () _____

PERMANENT ADDRESS _____ APT _____

CITY _____ STATE _____ ZIP _____ PH () _____

EMAIL ADDRESS _____ CELL PHONE () _____

SPECIAL SKILLS (list all special skills you possess or office equipment you can use in addition to specific types of software programs):

Have you previously participated in the CPRIT Internship Program? _____

If yes, list specific dates: _____ through _____
Mo Day Yr Mo Day Yr

Have you served as an intern for another agency? _____ Agency: _____

Do you have any relatives who work for CPRIT? _____

College you are attending? _____ Classification? _____

Major: _____ Minor: _____ Master Candidate? _____

WORK EXPERIENCE

Employer: _____ Position: _____

Supervisor: _____ PH () _____

Starting Date: _____ Leaving Date _____

Duties: _____

Employer: _____ Position: _____

Supervisor: _____ PH () _____

Starting Date: _____ Leaving Date _____

Duties: _____

Employer: _____ Position: _____
Supervisor: _____ PH () _____
Starting Date: _____ Leaving Date _____
Duties: _____

Employer: _____ Position: _____
Supervisor: _____ PH () _____
Starting Date: _____ Leaving Date _____
Duties: _____

Have you ever been convicted, as an adult, of a felony or subjected to a deferred adjudication on a felony charge? Yes No
If your answer is "Yes," explain in concise detail on a separate sheet of paper, giving the dates and nature of the offense, the name and location of the court, and the disposition of the case(s). A conviction may not disqualify you, but a false statement will.

PLACEMENT REQUEST

Semester Preference: Fall Spring Summer

Positions within the Cancer Prevention and Research Institute of Texas Internship Program are 20 hours per week and are scheduled Monday -Friday 8 a.m. - 12 noon or Monday - Friday 1 p.m. - 5 p.m. Select your preferred schedule.

Monday - Friday
8 a.m. - 12 noon

OR

Monday - Friday
1 p.m. - 5 p.m.

Summarize why you would like to serve in the CPRIT Internship Program:

How did you hear of the CPRIT Internship Program?

PAYMENT INFORMATION

Are you able to volunteer? yes no

If no, reasons for requesting a paid position:

Will you receive or do you plan on seeking class credit for participation in this program?

yes no

Paid internships are very limited. Requests are reviewed on a case-by-case basis.

SIGNATURE: _____ DATE: _____/_____/_____

Please attach a resume to this application and mail to:
Cancer Prevention and Research Institute of Texas - Human Resources
P.O. Box 12097
Austin, Texas 78711

(512) 463-3190

or email to: employment@cprit.state.tx.us

The Cancer Prevention and Research Institute of Texas is an Equal Opportunity Employer.

CANCER PREVENTION AND RESEARCH INSTITUTE OF TEXAS INTERNSHIP PROGRAM EEO DATA FORM

The information requested is optional and is being collected for the purpose of reporting to Federal and Equal Employment Opportunity Agencies and will not be considered as part of the application for employment. It will be separated from the application.

1. Semester / Year	2. Social Security No.	3. Last Name (Type or Print)		First	Middle
4. Address		City	State	ZIP Code	5. Home Phone () ()
6. Work Phone () ()		7. Sex <input type="checkbox"/> M-Male <input type="checkbox"/> F-Female			
8. Birth Date		9. Ethnic Origin (Check mark preferred) <input type="checkbox"/> W-White <input type="checkbox"/> B-Black <input type="checkbox"/> H-Hispanic <input type="checkbox"/> P-Islander <input type="checkbox"/> Asian/Pac. <input type="checkbox"/> Am.Ind/Alaskan <input type="checkbox"/> O-Other			
10. How did you find out about this internship?					
<input type="checkbox"/> 01 - Other State Employee	<input type="checkbox"/> 02 - Job Fair	<input type="checkbox"/> 03 - Professional Publication	<input type="checkbox"/> 04 - Recruitment Poster	<input type="checkbox"/> 05 - Television	<input type="checkbox"/> 06 - Newspaper <small>Name of Newspaper</small>
<input type="checkbox"/> 07 - College/University Career Day	<input type="checkbox"/> 08 - Human Resource/Personnel Office	<input type="checkbox"/> 09 - Radio	<input type="checkbox"/> 10 - Agency Web Site - Internet	<input type="checkbox"/> 11 - Texas Workforce Comm./ Hire Texas	<input type="checkbox"/> 12 - Other (specify):

Intern Signature
Date

White (Not of Hispanic origin) – All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Black (Not of Hispanic origin) – All persons having origins in any of the Black racial groups of Africa.

Hispanic – All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander – All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native – All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

AN EQUAL OPPORTUNITY EMPLOYER